

# Installing BankLink Books software

## To install BankLink Books

- 1 Insert the BankLink Books CD-ROM into the CD drive and then wait a few moments while the auto-run program loads.

If this program does not automatically start, your auto-run facility is probably disabled. In this case, click **Start, Run** and then double-click **Setup.exe** from the **Client** folder on the BankLink CD. You may need to use the browser.

The **BankLink installation** window appears.
- 2 Click on the **Install BankLink Books** button.

The **Welcome** window appears. It is advisable to close all other applications before proceeding.
- 3 Click **Next (ALT+N)**.

The **Software End-User Licence Agreement for BankLink Ltd** window appears.
- 4 Click **Yes (ALT+Y)** to accept the terms of this agreement and proceed with the installation.

The **Select Destination Directory** window appears. The default destination is **C:\BK5**. If you would like to install BankLink Books on another drive click on the ▼ in the field at the bottom of the window displaying C:\ and select the drive you require.
- 5 Click **Next (ALT+N)**.

The **Select Start Menu Folder** window appears. By default, BankLink Books will be the name given to the program added to the Start Menu group. The set up procedure adds the software to the Start Menu, accessible by clicking on **Start, Programs, BankLink**.
- 6 Click **Next (ALT+N)**.

The **Ready To Install** window appears.
- 7 Click **Install (ALT+I)** to install BankLink Books.

The **Set Up Completed** window appears.
- 8 Click **Finish (ALT+F)** to close the set up application and return to the main menu.



BankLink Books should be installed into a folder, which is directly beneath a root directory, e.g. C:\BK5. Do not install the software into C:\Program Files\BK5 or any other folder that has space characters in its name, e.g. BANK LINK.

## To create a BankLink Books icon on your Windows desktop

- 1 Click **Start, Programs, BankLink**.
- 2 Right click on **BankLink Books** and select **Send To, Desktop (create shortcut)**.
- 3 Go to the desktop and double-click on the shortcut to make sure you can access BankLink Books successfully.



If you require any further assistance with the installation and use of BankLink Books please contact your accountant or financial advisor.