

Interface to Tax Elite

BankLink Practice has a direct link to Tax Elite. This enables you to copy the figures from the completed BAS in BankLink Practice into the relevant Business Activity Statement in Tax Elite.

The interface between BankLink Practice and Tax Elite is a two stage process:

- In BankLink Practice, export the BAS to a data file in .XML format.
- In Tax Elite, import the file.

To export the Business Activity Statement to a data file:

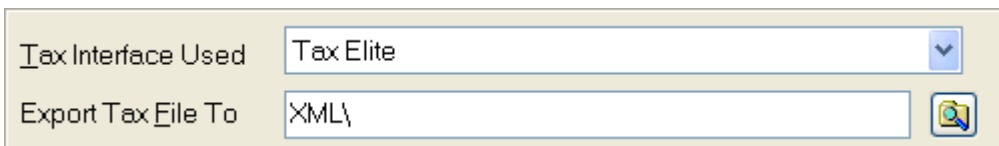
1 In BankLink Practice, open the required client file

2 Click **Other Functions, Accounting System**

BankLink Practice displays the **Maintain Accounting System** window

3 Click in the **Tax Interface Used** field and select **Tax Elite**

BankLink Practice populates the **Export Tax File To** field with \XML



Tax Interface Used: Tax Elite

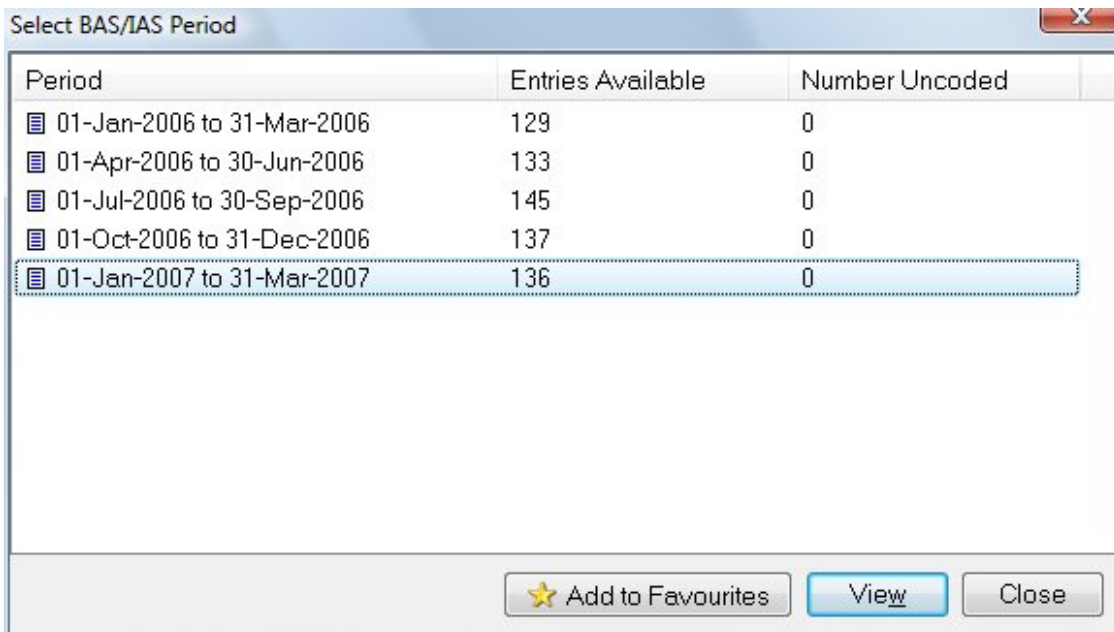
Export Tax File To: XML\

4 Click **OK**

If the folder does not already exist BankLink Practice prompts you to create it - click **Yes**

5 Click **Reports, GST Reports, Business/Instalment Activity Statement**

BankLink Practice displays the **Select BAS/IAS Period** window



Period	Entries Available	Number Uncoded
01-Jan-2006 to 31-Mar-2006	129	0
01-Apr-2006 to 30-Jun-2006	133	0
01-Jul-2006 to 30-Sep-2006	145	0
01-Oct-2006 to 31-Dec-2006	137	0
01-Jan-2007 to 31-Mar-2007	136	0

Buttons: Add to Favourites, View, Close

6 Click on the required period

7 Check that the number uncoded is zero - if there are uncoded entries you need to complete transaction coding in BankLink Practice to ensure an accurate BAS

8 If all entries are coded click **OK**

BankLink Practice displays the **Details** tab of the BAS

- 9 Click in the **Document ID** field and add the appropriate number
- 10 Check that the date range is correct. - you can also click the other tabs of the Business Activity Statement to check the details before exporting



See Chapter 13 for detailed instructions on the BAS

- 11 Click **Export**

BankLink Practice saves the Business Activity Statement to a data file in .XML format and displays an **Information** window stating that the file has been exported to **F:\BK5\XML\BAS.clientcode_DDMMYY.XML**, where **DDMMYY** is the last day of the reporting period.

- 12 Click **OK**

BankLink Practice displays an **Information** window asking if you want to finalise the accounting period

- 13 Click **OK**

To import the Business Activity Statement

- 1 In Elite Central, select the client for whom you want to import the BAS
- 2 Click **Client Jobs** on the **Navigator** menu
- 3 If the required BAS/IAS form does not exist click **New** to create it, or highlight the required form and click **Open**

You see the **Document Details** window

- 4 Click **BankLink Import** on the **Navigator** menu
- 5 **Browse** for the folder where the .XML file was created, for example **F:\BK5\XML\BAS.clientcode_300605.XML**, where **F:** is the drive on which BankLink Practice is installed and **300605** is the last day of the reporting period
- 6 Click to select the required .XML file and click **Open**
- 7 Click **Perform Import** to import the file

You see a message confirming that the BAS has been successfully imported

- 8 Click **OK**



You can now edit the BAS as required or click **Close** to exit the return. You will be prompted to save the changes - click **Yes** if you want to retain the imported information.