Chapter A3: Updating BankLink Practice

This Chapter is aimed at BankLink Administrators

Free updates to the latest version of BankLink Practice are available at any time through the update service described in this Chapter.

If you have BankLink Books clients as described in Chapter A2, you need to ensure that they also update their software at the same time – both you and your clients must be running the same version of BankLink.

From time to time we release a new version of BankLink Practice - you need to update your system to take advantage of any new features and functionality. If you are using BankLink Practice Version 5.9 or above, updating is very simple - it's done from inside the software, via the Internet.

To update BankLink Practice:

1. Click **System, Options** and select the **Updates** tab
2. Click **Check for Updates**

   BankLink Practice accesses the BankLink website and compares your software version to the latest version, then displays a list of the updates available to you
3. Click the check boxes beside the updates you want to download and click **Download Now**

   BankLink Practice downloads the updates and displays a confirmation window informing you that the updates have been downloaded and asking if you want to install them now
4. Click **Install Now** to install the updates you have downloaded
5. Follow the prompts to complete your BankLink Practice update

If you have clients who use BankLink Books or BankLink Notes you may need to ask them to update their software too. Clients can update from inside their software and you can let them update from the BankLink website or specify a custom update server for their software to access. See Chapter A9 - The System menu: **System Options - Updates** for further information.