

## Updating BankLink Practice

Before commencing the update:

- Ensure you have a reliable backup of your BankLink folder (BK5) including all sub folders
- Ensure all other users have logged out of BankLink Practice
- Close all other applications before upgrading

### To update BankLink Practice:

**1** Click **System, Options** and select the **Updates** tab

**2** Click **Check for Updates**

BankLink Practice accesses the BankLink website and compares your software version to the latest version, then displays a list of the updates available to you

**3** Click the check boxes beside the updates you want to download and click **Download Now**

BankLink Practice downloads the updates and displays a confirmation window informing you that the updates have been downloaded and asking if you want to install them now

**4** Click **Install Now** to install the updates you have downloaded

**5** Follow the prompts to complete your BankLink Practice update

If you have any questions about updating BankLink Practice, please call Support on 1800 123 242.