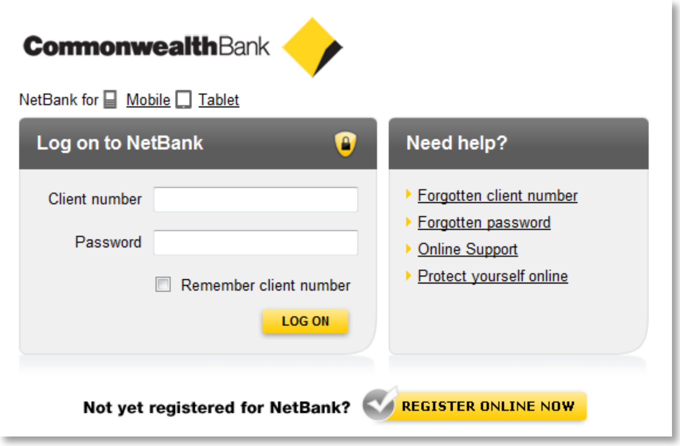
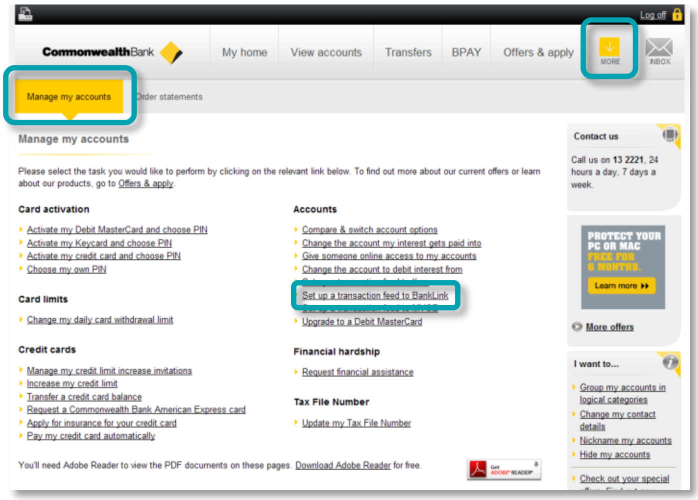
How to set up a CBA NetBank transaction feed to BankLink

Step 1 - Log on to your CBA NetBank account.



Step 2 – Go to **Manage my accounts** section, located under the **More** tab.

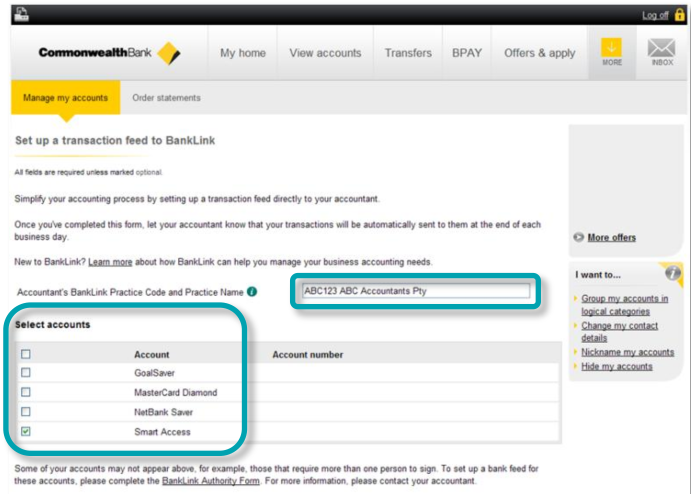
Step 3 – Click **Set up a transaction feed to BankLink.**



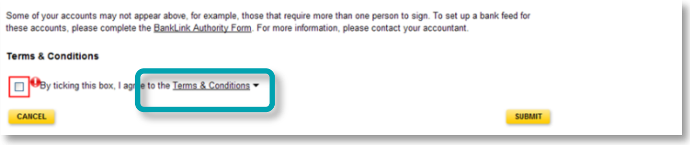
Step 4 – Add your **Accountant's BankLink Practice Code** followed by **Practice Name**.

Please ensure your transactions are sent to the right accountant. Contact your accountant to obtain their BankLink Practice Code. This should be provided in the following format:
Practice Code Practice Name
I.e. **ABC123 ABC Accountants Pty**

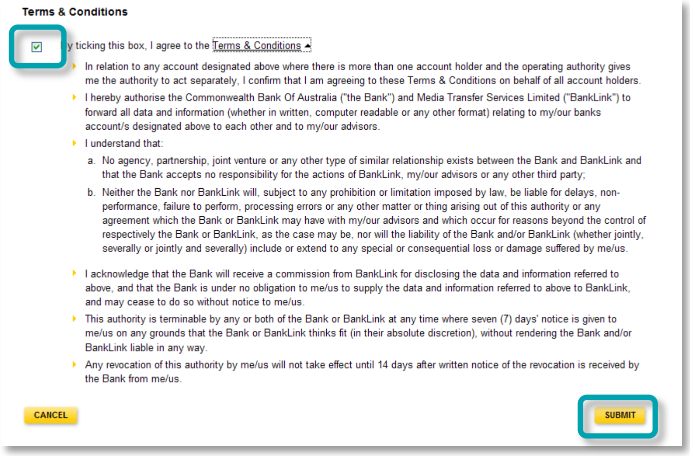
Step 5 - **Select the accounts** you would like your accountant to automatically receive a copy of your transactions.



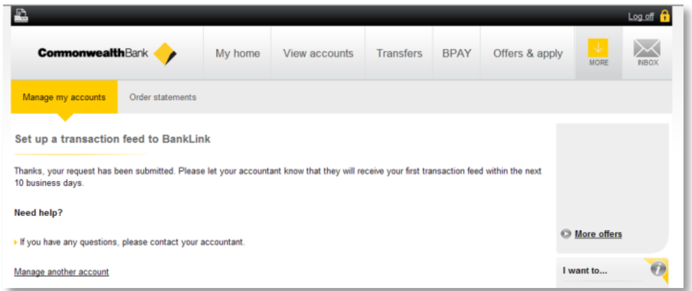
Step 6 – Click on the **Terms & Conditions** hyperlink



Step 7 - Read the **Terms & Conditions**, tick the box located on the top left hand corner, then click **Submit**.

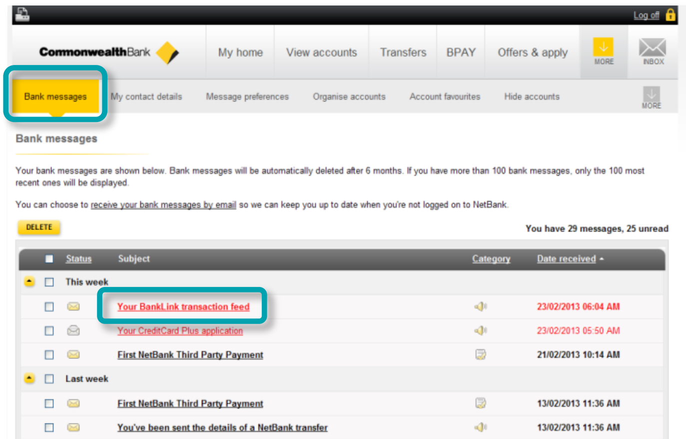


Step 8 – CBA will confirm that your request has been submitted.



Step 9 – Go to **Bank messages** to check the status of your request.

You can choose to receive your bank messages by email so you can get updated even if you're not logged on to NetBank.



For further assistance, please contact the Commonwealth Bank support team on 13 2221.

Regards,

The team at BankLink