



BankLink Certification Programme Gold Certification

Achieving this accreditation requires the completion of a one-day course and two practical assessments.

Full support will be provided by a BankLink Training Consultant who will customise the training to your specific skill level.

Course completion will also provide you with seven CPD hours.

Course Content

Content will include completing the following using BankLink Practice:

- Customising the Code Entry screen to meet different client requirements
- Sorting and editing data in the Code Entry screen using the most efficient method
- Learning short cut keys for basic functionality to save time and increase your efficiency
- Using advanced memorisation techniques
- Using the Search feature to find a client using the most efficient method available
- Using the correct procedure to end a memorisation
- Using BankLink Notes online
- Importing a CSV file with historical transactions
- Setting up and importing data for Provisional Accounts
- Using Payees to streamline coding
- Producing GST returns
- Using SMSF functions
- Preparing management reports

How to Register

BankLink Certification Training is available at selected venues nationwide. Register via the [BankLink website](#).

To learn more, contact the BankLink Training Team on 1800 123 242 or email training@banklink.com.au